



Dear Interested Tenant,

On behalf of Boss Development, I want to personally thank you for your interest in our housing options. Boss Development offers Douglas Education Center (DEC) students' convenient, residential living accommodations in a campus-like atmosphere. All of the units are within a short walking distance of DEC administrative and educational facilities.

Boss Development is an excellent choice for DEC students, for many reasons. The units are in close proximity to the police station, fire department and EMS, as well as the Monessen Library, Dollar General store, Foodland, numerous banks, the post office, and a variety of restaurants. The regional hospital, Monongahela Valley Hospital, is less than five miles away, just across the river.

Units are well-maintained, fully insured, up to code, and current on taxes, letting students live a hassle-free lifestyle, with time to focus on their studies. A full-time maintenance staff is available for certain repairs and services, and they also provide seasonal lawn care and snow removal.

Amenities include:

- Air conditioning/Heating
- Living room furnished with television, sofa, chairs, end tables, and lamps
- Kitchen equipped with refrigerator, stove, microwave, table and chairs
- Bedrooms, each including a dorm style bed, closet, and dresser
- **FREE** access to laundry facilities in each building

The monthly rent for Boss Development facilities includes gas, electric, water, sewage, and garbage. Also included in the rent is satellite TV for the **common living area**, which houses a television equipped with a DVD/VCR player. Residents are responsible for their telephone service, Internet service, and premium or digital cable, if the resident desires these services. All units are cable and telephone ready.

I serve as the Housing Representative/Property Manager, and my office is located within DEC for your convenience. I am available Monday-Friday 8:30 am-5:00 pm, and 24 hours a day, 7 days a week by cell phone for **emergencies**.

For more information or to obtain a housing application, please call me at 1.800.413.6013 x112 or email me at jretos@dec.edu. Thank you and I look forward to meeting you.

Sincerely,

Josh Retos
Property Manager
Boss Development