

DOUGLAS EDUCATION CENTER

DRUG AND ALCOHOL ABUSE PREVENTION STUDENT CONDUCT POLICY

EFFECTIVE 7/1/04

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STUDENT CONDUCT POLICY**

POLICY STATEMENT

In compliance with the Drug-Free Schools and Communities Act of 1989, the Douglas Education Center has established the following policy to ensure a drug – free learning environment.

The Douglas Education Center prohibits students from the unlawful manufacture, distribution, dispensation, possession, sale or use of alcohol or a controlled substance, or being under the influence of the same while at the institution or while attending or participating in school related activities on or off school grounds.

POLICY DISSEMINATION

All new students receive the DRUG AND ALCOHOL ABUSE PREVENTION STUDENT CONDUCT POLICY during the enrollment process. A copy of the policy is also distributed to continuing and new students in June of each year with their new class schedule information. Students may also obtain a copy of the policy at any other time by contacting the Student Services Office. The policy is disseminated in person.

SCHOOL SANCTIONS

The following sanctions will be imposed on a student in violation of the policy regarding use, possession, or being under the influence.

1. **FIRST INFRACTION** – The student and Director of Student Services will have a counseling session, which will be documented and become part of the student’s permanent record. The student will be advised to voluntarily seek professional counseling.
2. **SECOND INFRACTION** – The student and Director of Student Services will have a counseling session, which will be documented and become part of the student’s permanent record.

Douglas Education Center will require the student to seek professional counseling. The student must attend counseling for a minimum of eight weeks. Each week, the student must submit to the Director of Student Services written proof from the counselor verifying the student’s attendance during at least one counseling session. A student will not be permitted to resume attendance until Douglas Education Center has received proof of any initial counseling session. The student will be denied admittance for any subsequent week, during the eight-week period, when written confirmation from the counselor is not available. Alternatively, the student may choose to attend an in-patient treatment program.

3. **THIRD INFRACTION** – The student will be administratively withdrawn from Douglas Education Center.

The following sanctions will be imposed on a student in violation of the policy regarding the selling or trafficking of controlled substances.

1. **FIRST INFRACTION** – Immediate administrative withdrawal and referral to the proper authorities for prosecution.

The Douglas Education Center reserves the right, in extreme cases, to immediately dismiss any student in violation of this policy, the above outlined procedure notwithstanding. Douglas Education Center further reserves the right to refer students to proper legal authorities for prosecution.

LEGAL SANCTIONS

Douglas Education Center may refer students to the proper local, state or federal law enforcement agency for arrest and prosecution for violations of drug and alcohol laws. A summary of state, federal, and local sanctions, if applicable, is attached. While Douglas Education has exercised prudent judgment in compiling legal sanctions, it should not be construed to be all-inclusive. Legal sanctions are presented for informational purposes only and do not represent legal advice. Students are encouraged to read the attached information carefully.

HEALTH RISKS

Douglas Education Center has included information on the health risks of using and abusing drugs and alcohol. Please see the attached information.

VOLUNTARY TREATMENT, COUNSELING, OR REHABILITATION

Douglas Education Center encourages any student who feels that he/she may have a problem with drugs or alcohol to seek treatment, counseling, or rehabilitation. Students are encouraged to meet with the Director of Student Services, in strictest confidence, for assistance in locating the appropriate source of help. Douglas Education Center will make every effort to work with any student who voluntarily seeks treatment, to assist them in completing their course of study.

Brochures and information on alcohol and drug use and abuse are located in the Student Services Office. Students are encouraged to take this information and share it with others.

EDUCATIONAL PROGRAMMING

Douglas Education Center is committed to a drug and alcohol-free environment, and offers an educational program on substance abuse at least once a year for the entire student body. Staff and instructors are strongly encouraged to attend.

BIENNIAL REVIEW

A committee of school staff will review the DRUG AND ALCOHOL ABUSE PREVENTION POLICY at least once every two years, to determine effectiveness and institute modifications as necessary. The committee shall be composed of at least three staff members, chaired by the Director of Student Services.

SUBSTANCE ABUSE TREATMENT CENTER

When a substance abuse problem is suspected, a referral to the Southwestern PA Human Services Inc. can be initiated by the student or Douglas Education Center. Seeking help for a substance abuse problem will not jeopardize a student's education, rights, security, or confidentiality.

SPHS Behavioral Health (724) 684-6489
301 Donner Avenue
Monessen, PA 15062

SPHS Behavioral Health (724) 489-9100
300 CVhamber Plaza
Charleroi, PA 15022

Alcoholics Anonymous, Charleroi (724) 489-0740
Narcotics Anonymous 1-888-251-2426