DOUGLAS
Education Center

130 Seventh Street
Monessen, PA 15062
T 724.684.3684
1.800.413.6013
F 724.684.7463
www.dec.edu

DEC "IDEA" SCHOLARSHIP APPLICATION

INSPIRATION AND DEDICATION TO EXCELLENCE AWARD

Date: _____

Name:_____

Street Address: _____ Apt. Number: _____

City: _____ State: _____ Zip Code: _____

Phone:_____ Cell Phone:_____

Email Address:_____

Application Requirements:

□ Completed DEC Enrollment Application
□ Completed IDEA Scholarship Application
□ A submitted, written paragraph answering the following: "Who is your creative role model and why?"
□ Two letters of reference
□ Submitted Portfolio (digital format is acceptable)

Program enrolled (please check one):

□ Allan and Wilson's Digital Illustration Program
□ Graphic Design & Web Program
□ Tom Savini's Special Make-Up Effects Program
□ The Factory Digital Filmmaking Program at Douglas Education Center

SUBMIT APPLICATIONS TO:
Douglas Education Center c/o IDEA Scholarship Committee, 130 7th Street Monessen, PA 15062

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Conditions and Instructions

DEC "IDEA" SCHOLARSHIP

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Please read the following:

All requested items for the scholarship must be submitted, by the deadline, to **Douglas Education Center c/o IDEA Scholarship Committee, 130 7th Street Monessen, PA 15062**. All requested items must be submitted together, i.e. enclose your application, references, paragraph and portfolio/CD in one package.)

- There will be fourteen (14) scholarships offered for new students each award year (July 1 – June 30), beginning with the Fall semester and continuing for the Spring and Summer semesters. Eight (8) scholarships are reserved for the Fall semester; three (3) scholarships are reserved for the Spring semester; and three (3) scholarships are reserved for the Summer semester. In the event a scholarship is not awarded or not accepted, DEC has the option to transfer said scholarship from one group to another or from one semester to the following, however; if all fourteen (14) scholarships are not awarded during the award year, they will not be carried forward to a future award year.

- The total monetary amount of each scholarship will be 25% of the tuition for the following programs: Graphic Design & Web Program, Allan and Wilson's Digital Illustration Program, The Factory Digital Filmmaking Program at Douglas and Tom Savini's Special Make-Up Effects Program. The total scholarship amount will be applied at 25% of the tuition charge.

- The total value of each scholarship per program is as follows:

  - $6,125.00 - Allan and Wilson's Digital Illustration Program
  - $6,125.00 - Graphic Design & Web Program
  - $8,350.00 - The Factory Digital Filmmaking Program at Douglas
  - $8,325.00 - Tom Savini's Special Make-Up Effects Program

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- The scholarships will be awarded to incoming students demonstrating talent and submitting the following scholarship requirements:

  - Completed and submitted enrollment application to Douglas Education Center

  - IDEA scholarship application with written paragraph on, "Who is your creative role model and why?"

  - Two references from teachers, employers, community leaders, etc. Please have your references indicate their relationship to you and how long they have known you. Your reference also must include a statement that attests to your commitment to higher education in the arts fields.

  - A portfolio of your work in the fields of graphic design, illustration, special effects, or digital film. Portfolios must be submitted by mail to the scholarship committee. All portfolio information must be properly labeled with the student's contact information and may be submitted in a digital format. All information (application, references, paragraph, and portfolio) must be submitted together. Individual items will not be accepted.

- The deadlines to submit scholarship applications are:

Fall Semester:	August 1
Spring Semester:	December 1
Summer Semester:	April 1

  - All completed scholarship application information must be received by the deadline for award consideration. Submit your application information specifically to the IDEA Scholarship Committee at Douglas Education Center. Be sure to identify your submissions with your complete contact information.

- Recipients must continue to maintain Satisfactory Academic Progress as described in the school catalog in order to remain eligible from semester to semester. The scholarship is renewable for no more than the total number of semesters required to complete the applicable program and is non-transferable. A withdrawal from school or unapproved leave may cause the recipient to forfeit the remainder of the scholarship. A withdrawal calculation will be performed on this fund source using a pro rata basis and award amounts will be rounded up to the next whole dollar. Calculations of other forms of aid will be handled in accordance with federal/state/institutional refund policies. Scholarships are to be used in the semester initially awarded and cannot be transferred to another semester if the student does not start school. Scholarships cannot be redeemed for cash or transferred to another student. Scholarships are intended for use only at Douglas Education Center.

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- The Scholarship Committee shall consist of two (2) administrative staff members of Douglas Education Center, not affiliated with the enrollment or financial aid processes, and at least one (1) member of the arts faculty. Review of the applications shall take no longer than two (2) weeks of the deadline dates.

- Recipients of the scholarships will be contacted with the decision and will need to accept or decline the award within ten (10) days of the offer.

- Applicants may not use a submission from a prior semester for a future application. You must submit a new application for each term for which you are applying.

- Scholarship conditions apply to all applicants and recipients, and are listed in the school catalog.