

COST AND FEES

CREATIVE PROGRAMS	1st Semester	2nd Semester	3rd Semester	4th Semester	Program TOTALS
George A. Romero's Filmmaking Program	Application Fee \$50 Registration Fee \$100			Graduation Fee \$150	\$300
Tuition	\$8,475	\$8,475	\$8,475	\$8,475	\$33,900
(Onground Tuition)	\$6,480	\$8,475	\$6,356	\$6,592	
(On-line Tuition)	\$1,995	\$0	\$2,119	\$1,883	
Books	\$485	\$215	\$275	\$330	\$1,305
Supplies	\$275	\$50	\$20	\$15	\$360
Equipment	\$1,070	\$1,070	\$1,070	\$1,070	\$4,280
Semester Totals	\$10,455	\$9,810	\$9,840	\$10,040	\$40,145
Tom Savini's Special Make-Up Effects Program	Application Fee \$50 Registration Fee \$100			Graduation Fee \$150	\$300
Tuition	\$8,450	\$8,450	\$8,450	\$8,450	\$33,800
(Onground Tuition)	\$6,462	\$5,070	\$8,450	\$8,450	
(On-line Tuition)	\$1,988	\$3,380	\$0	\$0	
Books	\$370	\$380	\$0	\$130	\$880
Supplies	\$1,210	\$925	\$1,670	\$1,680	\$5,485
Semester Totals	\$10,180	\$9,755	\$10,120	\$10,410	\$40,465

ALLIED HEALTH PROGRAMS	1st Semester	2nd Semester	3rd Semester	4th Semester	Program TOTALS
Medical Assistant Program	Application Fee \$50 Registration Fee \$100			Graduation Fee \$150	\$300
Tuition	\$5,225	\$5,225	\$5,225	\$5,225	\$20,900
(Onground Tuition)	\$1,385	\$1,540	\$1,020	\$1,920	
(Online Tuition)	\$3,840	\$3,685	\$4,205	\$3,305	
Books	\$650	\$770	\$530	\$775	\$2,725
Exam / Certifications	\$0	\$0	\$0	\$400	\$400
Supplies	\$310	\$345	\$535	\$95	\$1,285
Technology Fee	\$200	\$200	\$200	\$200	\$800
Semester Totals	\$6,535	\$6,540	\$6,490	\$6,845	\$26,410
Medical Billing and Coding Program	Application Fee \$50 Registration Fee \$100			Graduation Fee \$150	\$300
Tuition	\$5,225	\$5,225	\$5,225	\$5,225	\$20,900
(Onground Tuition)	\$925	\$1,395	\$1,075	\$1,020	
(Online Tuition)	\$4,300	\$3,830	\$4,150	\$4,205	
Books	\$595	\$920	\$610	\$535	\$2,660
Exam / Certifications	\$0	\$0	\$0	\$105	\$105
Supplies	\$30	\$0	\$20	\$2	\$32
Technology Fee	\$200	\$200	\$200	\$200	\$800
Semester Totals	\$6,200	\$6,345	\$6,035	\$6,217	\$24,797

The goal of Douglas Education Center is to provide a high quality education and train our graduates in the skills necessary to be competitive in today's current employment market. In order to operate this institution with the highest level of efficiency and to provide the best education possible, tuition increases may occur. In the event of any tuition increases, students are properly notified. Books and supply cost may be adjusted with no prior notice to students on a semester by semester (or instructional period by instructional period) basis.

COSMETOLOGY PROGRAMS	1st Semester	2nd Semester	3rd Semester	Program TOTALS
Cosmetology Program	Application Fee \$50 Registration Fee \$100		Graduation Fee \$150	\$300
Tuition	\$5,500	\$5,500	\$5,500	\$16,500
Books	\$210	\$0	\$65	\$275
Supplies	\$985	\$360	\$375	\$1,720
Exam / Certifications	\$0	\$0	\$155	\$155
Totals	\$6,845	\$5,860	\$6,245	\$18,950
Esthetics Program	Application Fee \$50 Registration Fee \$100 Graduation Fee \$150			\$300
Tuition	\$3,200			\$3,200
Books	\$270			\$270
Supplies	\$700			\$700
Exam / Certifications	\$155			\$155
Totals	\$4,625			\$4,625
Esthetician and Nail Technologist Program	Application Fee \$50 Registration Fee \$100	Graduation Fee \$150		\$300
Tuition	\$3,200	\$2,075		\$5,275
Books	\$270	\$230		\$500
Supplies	\$700	\$500		\$1,200
Exam / Certifications	\$155	\$155		\$310
Totals	\$4,475	\$3,110		\$7,585
	1st Instructional Period	2nd Instructional Period		
Cosmetology Teacher / Salon Manager Program	Application Fee \$50 Registration Fee \$100	Graduation Fee \$150		\$300
Tuition	\$2,550	\$2,550		\$5,100
Books	\$205	\$0		\$205
Supplies	\$60	\$0		\$60
Exam / Certifications	\$0	\$155		\$155
Totals	\$2,965	\$2,855		\$5,820

The goal of Douglas Education Center is to provide a high quality education and train our graduates in the skills necessary to be competitive in today's current employment market. In order to operate this institution with the highest level of efficiency and to provide the best education possible, tuition increases may occur. In the event of any tuition increases, students are properly notified. Books and supply cost may be adjusted with no prior notice to students on a semester by semester (or instructional period by instructional period) basis.

SKILLED TRADES PROGRAMS	1st Instructional Period	2nd Instructional Period	Program TOTALS
Heavy Equipment and CDL with Safety and Natural Gas	Application Fee \$50 Registration Fee \$100	Graduation Fee \$150	\$300
Tuition	\$7,550	\$7,550	\$15,100
Books	\$150	\$25	\$175
Exams / Certifications	\$120	\$330	\$450
Supplies	\$45	\$30	\$75
Totals	\$8,015	\$8,085	\$16,100
Heavy Equipment and CDL with Safety	Application Fee \$50 Registration Fee \$100		\$150
Tuition	\$7,625		\$7,625
Books	\$25		\$25
Exams / Certifications	\$450		\$450
Supplies	\$50		\$50
Totals	\$8,300		\$8,300
Commercial Driver's License Program	Application Fee \$50 Registration Fee \$100		\$150
Tuition	\$3,875		\$3,875
Books	\$0		\$0
Exams / Certifications	\$450		\$450
Supplies	\$35		\$35
Totals	\$4,510		\$4,510

The goal of Douglas Education Center is to provide a high quality education and train our graduates in the skills necessary to be competitive in today's current employment market. In order to operate this institution with the highest level of efficiency and to provide the best education possible, tuition increases may occur. In the event of any tuition increases, students are properly notified. Books and supply cost may be adjusted with no prior notice to students on a semester by semester (or instructional period by instructional period) basis.

FINANCIAL INFORMATION

TUITION

A flat tuition rate is assessed when a student enrolls for 12 to 17 semester credits.

A per credit rate is assessed when a student attends less than 12 credits or more than 17 credits per term. If a student is scheduled for more than 17 credits per term based on the normal program layout, DEC will not assess additional per credit charges.

Per credit charges are the same for on-ground or online courses as stated below.

PER CREDIT RATES EFFECTIVE FEBRUARY 2018

- Tom Savini's Special Make-Up Effects Program \$470/credit
- George A. Romero's Filmmaking Program \$510/credit
- Medical Assistant Program \$310/credit
- Medical Billing and Coding Program \$310/credit
- Heavy Equipment and CDL with Safety and Natural Gas Program \$605/credit
- Heavy Equipment and CDL with Safety Program \$550/credit
- Commercial Driver's License Program \$540/credit
- Cosmetology Program \$385/credit
- Cosmetology Teacher / Salon Manager Program \$245/credit

- Esthetics Program \$200/credit
- Esthetician and Nail Technologist Program \$200/credit
- **General Education / Applied General Education Courses \$300/credit

**applied to students not enrolled in a program

Douglas Education Center reserves the right to adjust tuition and other charges with 60 days prior notice. DEC reserves the right to change books, supplies, equipment, computers, etc. throughout the program due to availability, new materials, and changes in editions, vendors, curriculum, etc.

Laptop, equipment and software warranties are provided by the manufacturer not DEC.

See the FINANCIAL AID INFORMATION section of the catalog for the definition of a payment period.

Douglas Education Center will send an invoice to students who owe a balance for tuition, fees, books, supplies, and other charges assessed for the semester. DEC will not send an invoice if there is no balance due because charges are fully paid by financial assistance or other payments on the student's account.

Arrangements for payment of educational costs must be made prior to the first day of class. Contact the Financial Aid Office for information on applying for and receiving financial aid or agency funding. The Financial Aid Office will assist a student with making installment payment arrangements if there is a balance due after all forms of financial aid are deducted.

DEC accepts the following forms of payment:

- Financial Aid: Grants, scholarships, student employment and loans. Financial aid is available from federal, state, institutional, and private sources.
- Agency Funding: Veterans, Vocational Rehabilitation, job retraining benefits, etc.
- Cash: Payment in full or installment payment plans
- Check: Personal or certified
- Credit Card
- Online: www.dec.edu/pay

Contact the Business Office for information concerning payment amount, method of payment, or payment schedule.

A student's account must be current or paid in full prior to the start of the subsequent semester. In rare and unusual circumstances, the Director of Financial Services may permit a student to start the next semester with a prior semester balance.

A student's account must be paid in full before graduation. All charges must be paid before a student participates in the graduation ceremony or receives his/her A.S.B. degree, diploma, certificate, or transcript.

EXPLANATION OF CHARGES

"Cost and Fees" Schedules are based on fulltime enrollment. See the "Cost and Fees" Schedules for the amount of each of the following charges.

APPLICATION FEE

A one-time fee to accompany the admissions application.

REGISTRATION FEE

A registration fee is assessed the first semester of the program for new and re-enrolling students. A registration fee is assessed the first semester or instructional period when a student enrolls in a new program at DEC. The registration fee secures a student's enrollment in the program as well as scheduling costs.

GRADUATION FEE

A one-time fee assessed during the final semester or instructional period to defray the cost of the graduation ceremony.

EXAM/CERTIFICATION FEE

A student taking an industry or licensing exam or certification more than one time, for any reason, is responsible for any additional costs.

TECHNOLOGY FEE

All Medical Assistant and Medical Billing and Coding students will be charged a Technology Fee to defray the cost of the delivery platform needed to provide online courses.

EQUIPMENT

Equipment provided is selected to meet the current program needs using budgeted funds and technology available at the time of the semester or instructional period's start. Future students may be provided equipment that may be more advanced as technology improves and costs decrease.

George A. Romero's Filmmaking Program students must purchase a laptop computer, software, tablet and other filmmaking equipment, as necessary. The equipment must be purchased in the first semester for use throughout the program. Laptops and equipment remain the property of DEC until all semester fulltime equivalent charges are paid, and if receiving Federal Student Aid, 100% of funds are earned.

Software remains the property of DEC until all final semester fulltime equivalent charges are paid, and if receiving Federal Student Aid, 100% of funds are earned. Some software is leased, not purchased.

BOOKS

Books may be purchased from a vendor other than the school. If purchased from the school, books become the property of the student upon issuance.

SUPPLIES

Supplies include program materials and uniforms (required for certain programs). A sufficient quantity of supplies is provided for each course, when required. Additional supplies may be purchased as needed. Supplies become the property of the student upon issuance.

MISCELLANEOUS FEES

- Academic Transcript Fee \$5.00*
- Duplicate Certificate Fee \$ 15.00
- Duplicate Certificate Fee With Cover \$ 50.00
- Returned Check / Stop Payment Fee \$ 35.00

*A FREE transcript is issued in a student's graduation package.

See the FINANCIAL AID INFORMATION section of the catalog for the definition of a payment period.

The following cancellation and refund policies are applicable to on campus and online coursework.

REFUND POLICIES

GRADUATION FEE REFUND POLICY

The Graduation Fee is non-refundable after the student begins attendance in the final semester/ instructional period whether or not the student attends the graduation ceremony.

EXAM/CERTIFICATION FEE REFUND POLICY

Exam/Certification Fees are refunded in the semester / instructional period charged and only if not taken by or ordered for the student.

FEES FOR NON-TANGIBLE SERVICES

Fees for non-tangible services will be refunded in accordance with the tuition refund policy.

COMPUTER/EQUIPMENT/SOFTWARE REFUND POLICY

Computer/Equipment/Software Fees are non-refundable upon issuance and generally non-returnable.

BOOKS/SUPPLIES REFUND POLICY

Books/Supplies are non-refundable upon issuance and generally non-returnable. However, a student who returns books and supplies within 20 days of purchase or within 20 days of the last date of attendance, and in the same condition issued (unopened, unmarked, etc.), may be entitled to a refund as determined by DEC.

CANCELLATION POLICY

Applicants who have not visited the school prior to enrollment will have the opportunity to withdraw without penalty within five business days following either the regularly scheduled orientation procedures or following a tour of the school facilities and inspection of equipment where training and services are provided. All monies paid by an applicant will be refunded if requested within five business days after signing an enrollment agreement and making an initial payment. An applicant requesting cancellation more than five business days after signing an enrollment agreement and making an initial payment, but prior to entering the school, is entitled to a refund of all monies minus a fee of \$150.